

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
6	04/09/12	Open	Action	2/28/12

Subject: Authorizing Release of an Invitation to Bid (ITB) for Purchase of Employee Uniforms

ISSUE

Whether to Authorize Release of an Invitation to Bid (ITB) for Purchase of Employee Uniforms.

RECOMMENDED ACTION

Adopt Resolution No. 12-04-_____, Authorize Release of an Invitation to Bid (ITB) for Purchase of Employee Uniforms.

FISCAL IMPACT

There is no fiscal impact as a result of this action. The contract award, which will involve the expenditure of funds, will be presented to the Board as a future action.

DISCUSSION

RT provides employee uniforms to Bus, Light Rail, and Community Bus Operators, as well as Transit Officers, Transportation Supervisors, and Procurement Courier(s). These uniforms allow the public to easily recognize District employees and standardize the appearance and professionalism projected by these employees. Included in this solicitation and subsequent contract will be basic uniforms, safety gear/clothing, identifying badges, and approved accessories.

Prior contract awards for employee uniforms have been for a period of five years in order to maintain continuity of service from the vendor and to minimize disruptions to uniformed employees. In 2007, the Board approved a five year contract with Capitol City Uniform and Equipment, which expires on July 12, 2012.

Staff recommends that the Board authorize the release of an ITB for Purchase of Employee Uniforms to continue this essential service for another three years, with two one-year options.

Approved:

Final 4/2/12
General Manager/CEO

Presented:

Director, Transportation

C:\Temp\BCL Technologies\NitroPDF6\@BCL@58093D6B\@BCL@58093D6B.doc

RESOLUTION NO. 12-04-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

April 9, 2012

**AUTHORIZE RELEASE OF AN INVITATION TO BID (ITB) FOR
PURCHASE OF EMPLOYEE UNIFORMS**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Invitation to Bid (ITB) for Purchase of Employee Uniforms is hereby
approved and authorized for release.

THAT, the Invitation to Bid (ITB) be advertised pursuant to the provisions of the RT
Procurement Ordinance.

BONNIE PANNELL, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary